

**BOARD OF INVESTMENT OF SRI LANKA**

**FOR OFFICE USE**

**FORM : 45/FO/IS/30**

(To be submitted in 07 copies)

**REF**

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**Senior Deputy Director (Investor Services)  
Board of Investment of Sri Lanka**

**DATE**

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**APPLICATION FOR THE SALE OF FINISHED PRODUCTS IN THE LOCAL MARKET**

1. Name and Address of the Enterprise : .....
2. Tin Identification (TIN No) : .....
3. Particulars of the finished items to be sold : .....

| Item No. | Description of the Item | Quantity to be sold |                        | Invoice No. | Value in Rupees |
|----------|-------------------------|---------------------|------------------------|-------------|-----------------|
|          |                         | As Per HS           | Supplementary Quantity |             |                 |
|          |                         |                     |                        |             |                 |
|          |                         |                     |                        |             |                 |
|          |                         |                     |                        |             |                 |
|          |                         |                     |                        |             |                 |

4. Maximum limit of Local Sales approved as per the agreement : .....

We hereby request your permission for the sale of above mentioned finished products in the local market and affirm you that the Quantity we requested is within the permissible limit of local sale as per the provisions of the agreement entered into with BOI.

**Authorized signatory of the enterprise with the stamp**

**Name :** .....

-----**APPROVAL OF THE BOI**-----

**The above local sale is approved subject to the conditions stipulated below.**

(A) Payment of relevant Customs duty

- i) On the value of the imported raw material component of the finished products.
- ii) On the Value of the finished products.  
*(Inapplicable clause has been deleted)*

And other applicable levies as determined by the Sri Lanka Customs and submission of documentary evidence pertaining thereto to the Investor Service Dept., prior to removal of the items.

(B) Service Charge of Rs. 650/= (Inclusive of VAT) to be paid to BOI for each removal.

(C) The transaction is subject to verification by BOI/Sri Lanka Customs.

(D) The removal of the items are permitted to be effected only during 8.30am to 4.30pm on week days

(E) This local sale should be finalized within a period of one month from the date of this letter. If the local sale is not effected this application should be surrendered to the relevant service centre within three days from the date of expiry.

(F) Settlement of any outstanding dues, if any, to the BOI prior to effect the removal of above items.

**FOR SENIOR DEPUTY DIRECTOR (INVESTOR SERVICES)**

- CC : Director General of Customs, Sri Lanka Customs.  
Commissioner (VAT) – Dept. of Inland Revenue, Colombo 02.  
Superintendent of Customs, Sri Lanka Customs.  
Deputy Director – Internal Audit.  
Deputy Director – Verification.

## **REGISTRATION WITH THE INVESTOR SERVICES DEPARTMENT**

Documents required for registration ;

- BOI – agreement (Original)
- BOI Project approval letter (Original)
- List of items to be imported by the enterprises with approval from the Investment Department
- Registration Certificate (Original)

In the event, the Documentation Centre has not received the above documents, from the respective departments of the BOI, the Investor could forward same for perusal and return, in order to avoid delays.

In addition, the following documents should also be produced by the Investor for registration.

- VAT/TIN Certificate (Original) with a photocopy.
- List of authorized signatories approved to sign import/export CUSDECs (names, designations, NIC/Passport numbers and signatures of three personnel) 02 originals certified by the Chairman/Managing Director of the enterprise.
- Certified copies of Form 48, 1, 18 and 20 if relevant.

After registration with the IS department, an enterprise is also required to register with the ADP Unit of Sri Lanka Customs as per the **form for the registration of importers & exporters in terms of section 115 of the customs ordinance.**

An Enterprise registered with the Investor Services Department is eligible to obtain services for its business activities as per the agreement signed with the BOI.